

Dear Owners and Residents,

As 2013 draws to a close, the Trustees would like to thank everyone for their support and understanding during the year.

We would like to sincerely thank the previous Trustees for their commitment over the past year, and also welcome the new Trustees elected during the Annual General Meeting held on 2nd December 2013.

Please ensure that all contact information is updated with the Nicolene (Managing Agent) or Peter (Estate Manager), this is vital in ensuring that you receive pertinent communication relating to the complex.

Annual General Meeting:

The Minutes of the AGM held on the 2nd December 2013 are currently being finalised and will be distributed to all owners in due course;

However, the following decisions taken are of particular importance to note:

- An increase of **10%** on Levies was agreed which will be effective 1st August 2014.

Important Notices over the Festive Season:

Security:

With the Silly Season upon us, please ensure that we remain extra vigilant when it comes to security. All visitors accessing the complex, by vehicle or foot, are required to sign in at the gate and wait for the guard to contact the unit telephonically, who will then grant the visitor access by confirmation from unit resident. This is applicable each time a visitor, contractor and/or labourer enters the complex, whether a single entry or multiple entries are required. If the guard cannot get hold of the resident, they will not provide access to your visitor.

MOVING: We would also like to bring your attention to the fact that vehicles in excess of 4 Tons are not permitted in the complex as they damage the paving. These vehicles, such as moving trucks, will be required to park outside the complex.

Pets:

Approval must be obtained prior to housing any pet in the complex; please ensure you have read and understand the conduct rules which is available on our website: www.svestate.co.za

Maintenance:

Contact details for maintenance are as follows:

Emergency Contact: Burst Geysers (excess R2500), burst pipes: Kniediep Plumbing 082 869 6207 or Peter Snyman 072 164 2951

All other requests if non-urgent can be emailed to: svebodycorp@telkomsa.net

Supervision of Children:

The school holiday period is upon us and parents are reminded to ensure that children are supervised at all times, for their own safety and the safety of all residents. This is especially important in and around the swimming pool area, as well as the driveways.

Any damages/breakages to property due to negligence will be the responsibility of the parents/owners concerned.

Holiday Considerations:

For those of you fortunate to be travelling over the festive period, it is recommended that you switch off all non-essential appliances to save on electricity costs. It might also be beneficial to advise your neighbours that you will be away and request that they keep a watch over your property. Owners with pets are requested to ensure that proper arrangements are made for pets during your absence.

For those spending the festive period at home, we ask that everyone remain considerate in terms of Noise levels over this celebratory period and to please ensure that visitors (as well as residents) park in the demarcated parking areas only.

Any Noise Disturbances and/or security matters may be reported to Security directly.

The Trustees and Managing Agent would like to take this opportunity to wish you and your loved ones a Blessed Christmas and a Prosperous New Year.

Season Greetings!

SVE Management

