

MOVEMENT CONTROL/RESIDENT INFORMATION

**THIS FORM MUST BE HANDED IN AT THE ESTATE MANAGER'S OFFICES OR FAX ON
086 673 1808 or SECURITY GUARD 72 HOURS PRIOR TO RESIDENT MOVING IN OR OUT OF THE
ESTATE FOR VERIFICATION OF MOVE - NO FORM NO MOVE**

PLEASE NOTE:

REMOVAL VEHICLES WILL NOT BE ALLOWED IN OR OUT OF THIS ESTATE UNLESS THIS FORM IS COMPLETED IN FULL. THIS FORM ALSO APPLIES FOR MOVEMENT IN AND OUT OF FURNITURE WHILST IN OCCUPATION AND NOT ONLY WHEN A RESIDENT MOVES IN OR OUT.

**NO MOVING IN OR OUT OF THE ESTATE BETWEEN THE HOURS OF 17H00 AND 8H00,
FOR SECURITY REASONS.**

Maximum Vehicle Weight Allowed inside estate : 3 tons fully loaded OR in some estates only
shuttles permitted - PLEASE MAKE ENQUIRIES.

(Vehicles that exceed this weight damage the paving and cabling underground and normally
cannot turn/maneuver properly)

Height Restriction: 3.5 metres

UNIT NO	
NAME OF ESTATE	
DATE OF MOVE	
INDICATE - IN or OUT	
FULL NAME (write clearly)	
E-MAIL ADDRESS (write clearly)	
CONTACT NUMBER	
INDICATE OWNER or TENANT	
NAME OF REMOVAL COMPANY	
TRUCK\VEHICLE REGISTRATION NO	
BODY CORPORATE RULES ISSUED	
NO OF REMOTE CONTROLS HANDED OVER	
<u>PETS</u> : TYPE, BREED AND NUMBER	
HAS PET APPROVAL BEEN OBTAINED FROM TRUSTEES?	
LANDLORD\OWNER NAME (in full)	
LANDLORD\OWNER CONTACT NO	
LETTING AGENTS NAME (in full)	
NAME OF ESTATE AGENCY	
ESTATE AGENTS CONTACT NUMBER	
DURATION OF LEASE	
SIGNATURE OF ESTATE AGENT	
SIGNATURE OF ESTATE MANAGER	